


**DBP Data Center, Inc. (DCI) Annual Procurement Plan for FY 2021**


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common-Used Supplies and Equipment	DCI	NO	Competitive Bidding	As needed	N/A	N/A	N/A	Corporate Budget	₱1,232,509.85	₱1,232,509.85	0	Procurement with PS-DBM
	Various supplies and equipment	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	₱400,000.00	₱400,000.00	0	Supplies not available in PS-DBM
	Laptop maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	₱125,000.00	₱125,000.00	0	Repair and maintenance
	Desktop maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	₱100,000.00	₱100,000.00	0	Repair and maintenance
	Car maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	₱120,000.00	₱120,000.00	0	Repair and maintenance
	Car registration & Insurance	DCI	NO	Direct Contracting	As needed	N/A	N/A	N/A	Corporate Budget	₱40,000.00	₱40,000.00	0	Annual Registration and Insurance thru GSIS
	Microsoft Dynamics Navision	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	N/A	N/A	Corporate Budget	₱50,000.00	₱50,000.00	0	Annual Subscription for Microsoft NAV
	Subscription of Cloud Services	DCI	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱340,000.00	₱340,000.00	0	Annual Subscription of Database and Application Server
	Antivirus	DCI	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱37,000.00	₱37,000.00	0	Annual Subscription of Antivirus
	Website SSL	DCI	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	₱4,000.00	₱4,000.00	0	Annual Subscription of SSL
	Email	DCI	NO	Direct Contracting	N/A	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱150,000.00	₱150,000.00	0	Email service for company use
	Windows 10	DCI	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱150,000.00	₱150,000.00	0	Upgrade from Win 7 to Win 10
	Microsoft Office	DCI	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱210,000.00	₱210,000.00	0	Installation of MS Office (Lifetime On-Premise)
	Wireless WIFI Router	DCI	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱18,000.00	₱18,000.00	0	DCI WIFI Connection
	Online UPS	DCI	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	₱60,000.00	₱60,000.00	0	Replacement of defective UPS
	Consulting Services	DCI	NO	NP-53.7 Highly Technical Consultants	As needed	N/A	TBD	TBD	Corporate Budget	₱2,000,000.00	₱2,000,000.00	0	Consultants for various projects
	GAD Related Trainings and Activities	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	₱300,000.00	₱300,000.00	0	GAD Trainings and Activities
	ISO Related Trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	₱100,000.00	₱100,000.00	0	ISO Training
	ISO Certification	DCI	NO	Competitive Bidding	4th Quarter	TBD	4th Quarter	4th Quarter	Corporate Budget	₱500,000.00	₱500,000.00	0	ISO Certification
	Various trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	₱310,000.00	₱310,000.00	0	Other Trainings
	Online Job posting	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	₱240,000.00	₱240,000.00	0	Job postings

Prepared by:

Certified Funds Available/  
Certified Appropriate Funds Available:

Approved:

  
MAE JOYCE D. OFICIAR  
Property / Supply Officer

  
GINA A. GONZALES  
Accountant / Local Budget Officer

  
ATTY. EMMANUEL P. GALICIA, JR.  
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