

ANNEX A

DBP DATA CENTER, INC. - Annual Procurement Plan for FY 2016


Code (PAP)	Procurement	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PAP)			Remarks (Brief description of Program/Project)	
					Pre/Post Conference	Abs/Post of IAES	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Final Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance at Turnover	Total	MOOE		CG
	Common Used Stationeries & Supplies including IT related items			Procurement Services/Alternative Method														GoP	347,860.18	347,860.18	Common used supplies
	Server			Alternative Method - Negotiated Procurement (Small value)														GoP	300,000.00	300,000.00	Office Equipment
	Desktops			Alternative Method - Negotiated Procurement (Small value)														GoP	200,000.00	200,000.00	Office Equipment
	Laptops			Alternative Method - Negotiated Procurement (Small value)														GoP	400,000.00	400,000.00	Office Equipment
	Various Microsoft software			Procurement Services/Alternative Method														GoP	300,000.00	300,000.00	Intangible
	Email			Alternative Method - Negotiated Procurement (Small value)														GoP	225,000.00	225,000.00	Email service for Company use
	Symantec			Alternative Method - Negotiated Procurement (Small value)														GoP	150,000.00	150,000.00	Training
	ITIL Certification			Alternative Method - Negotiated Procurement (Small value)														GoP	60,000.00	60,000.00	Training
	Ethical Hacking Certification			Alternative Method - Negotiated Procurement (Small value)														GoP	60,000.00	60,000.00	Training
	8 Port KVM Switch with cable			Alternative Method - Negotiated Procurement (Small value)														GoP	15,000.00	15,000.00	Office Equipment
	Car Registration & TP, Insurance (AAs)			Alternative Method - Negotiated Procurement (Small value)														GoP	4,500.00	4,500.00	Car Registration/Insurance
	Car Insurance AAs			Alternative Method - Negotiated Procurement (Small value)														GoP	9,000.00	9,000.00	Car Registration/Insurance
	Change Oil			Alternative Method - Negotiated Procurement (Small value)														GoP	12,000.00	12,000.00	Car maintenance
	Tire Replacement			Alternative Method - Negotiated Procurement (Small value)														GoP	20,000.00	20,000.00	Car maintenance
	Battery Replacement			Alternative Method - Negotiated Procurement (Small value)														GoP	6,000.00	6,000.00	Car maintenance
	Car Wash			Alternative Method - Negotiated Procurement (Small value)														GoP	4,800.00	4,800.00	Car maintenance
	Auto Detailing			Alternative Method - Negotiated Procurement (Small value)														GoP	6,000.00	6,000.00	Car maintenance
	Car Maintenance - AAs			Alternative Method - Negotiated Procurement (Small value)														GoP	40,000.00	40,000.00	Car maintenance
	Battery			Alternative Method - Negotiated Procurement (Small value)														GoP	67,500.00	67,500.00	Laptop maintenance
	Hard disk			Alternative Method - Negotiated Procurement (Small value)														GoP	17,100.00	17,100.00	Laptop maintenance
	Adapter			Alternative Method - Negotiated Procurement (Small value)														GoP	19,200.00	19,200.00	Laptop maintenance
	Keyboard			Alternative Method - Negotiated Procurement (Small value)														GoP	21,000.00	21,000.00	Laptop maintenance
	Monitor			Alternative Method - Negotiated Procurement (Small value)														GoP	25,000.00	25,000.00	Desktop maintenance
	Power Supply			Alternative Method - Negotiated Procurement (Small value)														GoP	4,000.00	4,000.00	Desktop maintenance
	Hard drive			Alternative Method - Negotiated Procurement (Small value)														GoP	13,750.00	13,750.00	Desktop maintenance
	Keyboard			Alternative Method - Negotiated Procurement (Small value)														GoP	1,450.00	1,450.00	Desktop maintenance
	Projector - AAs			Alternative Method - Negotiated Procurement (Small value)														GoP	26,000.00	26,000.00	Projector maintenance

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					Pre-Proc Conference	Ad/Post of IRR	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Est Evaluation	Final Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MODE		CO
				Alternative Method - Negotiated Procurement (Small value)													CapEx	800.00	800.00		Projector maintenance
																		2,358,160.18	2,358,160.18		


Prepared by:


 RONALD B. BARING
 Property Supply Officer

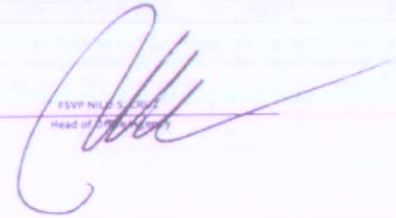
Date Prepared:

Certified Funds Available:

Certified Appropriate Funds Available:


 MARCO A. USTARIS
 Accountant
 Local Budget Officer

Approved:


 EUSEBIO S. SANTOS
 Head of Procurement

**ANNUAL PROCUREMENT PLAN FOR 2016
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub-Depots please refer to the following (Arranged/Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin) - **Region XIII**
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman) - **Regions VI, VII, VIII, X, & XI**
 - Surigao Del Norte - **Surigao Del Norte**
 - Zamboanga Sibugay - **Zamboanga Sibugay**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
- For Other items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP/CSE shall be submitted in the following manner:
 - DBM Central Office - for offices in the Central Office
 - DBM Regional Office (RO) - for regional offices, operating units of DepEd, DOH, DSWD, CHED, TESDA and SOCs
- The accomplished **SOFT COPY** of the APP/CSE shall be submitted to the following email addresses:
 - ps.app.nra@gmail.com - for central and regional offices of all national government agencies
 - ps.app.suc@gmail.com - for main and other campuses of all state universities and colleges
 - ps.app.gnc@gmail.com - for all central and regional offices of government owned and controlled corporations
 - ps.app.deped@gmail.com - for primary and secondary schools
- Consistent with National Budget Circular No. 555, the APP for FY 2016 must be submitted on or before **November 30, 2015**.
- Rename your APP file in the following format: APP2016 - Name of Agency- Region (e.g. APP2016 -PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **DBP DATA CENTER, INC.**
Region: **NCR**
Address: **4TH FLOOR, DBP BUILDING, SEN. GIL PUYAT AVENUE, MAKATI CITY**

Contact Person: **RONALD B. BARENG / GINA A. GONZALES**
Position: **DIVISION MANAGERS, IT & OPERATIONS / FINANCE**
E-mail : **rbbareng@dci.ph / gagonzales@dci.ph**
Telephone/Mobile Nos: **(02) 848 0277**

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
COMMON ELECTRICAL SUPPLIES																					
BATTERY, size AA, alkaline, 2 pieces per blister pack	pack	12			12				0									0	12	17.14	205.68
BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack	12			12				0									0	12	14.77	177.24
BATTERY, size D, alkaline, 2 pieces per blister pack	pack				0				0									0	0	26.44	
FLUORESCENT LAMP, tubular, 28 watts	tube				0				0									0	0	114.40	
FLUORESCENT LAMP, tubular, 36 watts	tube				0				0									0	0	41.50	
COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece				0				0									0	0	101.82	
TAPE, electrical	roll				0				0									0	0	18.20	
COMMON OFFICE SUPPLIES																					
ACETATE, gauge #3, 30m per roll	roll				0				0									0	0	624.00	
AIR FRESHENER, 280ml/can	can		2		2			2	2									0	6	81.12	486.72
ALCOHOL, 70%, ethyl, 500ml	bottle				0				0									0	0	43.14	
CARBON FILM, A4 size, 100 sheets per box	box				0				0									0	0	223.60	
CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box				0				0									0	0	253.92	
CARTOLINA, assorted color, 20 pieces per pack	pack				0				0									0	0	20.50	
CHALK, white, dustless, 100 pieces per box	box				0				0									0	0	25.86	
CLEARBOOK, A4 size	piece				0				0									0	0	37.44	
CLEARBOOK, Legal size	piece				0				0									0	0	41.60	
CUP, backfold, 19mm, 12 pieces per box	box				0				0									0	0	7.28	
CUP, backfold, 25mm, 12 pieces per box	box				0				0									0	0	16.64	
CUP, backfold, 32mm, 12 pieces per box	box				0				0									0	0	20.68	
CUP, backfold, 42mm, 12 pieces per box	box				0				0									0	0	43.68	
CUP, backfold, 50mm, 12 pieces per box	box				0				0									0	0	41.08	
CORRECTION TAPE, 6 meters/min, 1 piece in individual pack	piece				0				0									0	0	69.73	
DATA FILE BOX, made with chipboard, with closed ends	box				0				0									0	0	26.95	
DATA FOLDER, made with chipboard, taglia lock	piece				0				0									0	0	26.95	

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box				0				0				0					0	0	403.52	
ENVELOPE, DOCUMENTARY, for legal size document, 500 pieces per box	box				0				0				1	1				0	1	507.40	507.40
ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box				0				0				1	1				0	1	621.71	621.71
ENVELOPE, EXPANDING, plastic	piece				0				0				0					0	0	35.03	
ENVELOPE, MAILING, 500 pieces per box	box				0				0				0					0	0	139.16	
ENVELOPE, MAILING, with window, 500 pieces per box	box				0				0				0					0	0	195.16	
ERASER, felt, for blackboard/whiteboard	piece				0				0				0					0	0	10.07	
ERASER, plastic or rubber	piece	6			6				0				0					0	6	2.16	12.96
FASTENER, for paper, metal, 50 sets per box	box				0				0				0					0	0	57.09	
FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece				0				0				0					0	0	82.87	
FILE TAB DIVIDER, A4, five (5) colors per set	set				0				0				0					0	0	12.48	
FILE TAB DIVIDER, Legal Size, five(5) colors per set	set				0				0				0					0	0	16.64	
FOLDER, Fancy, A4, 50/ bundle	bundle				0				0				0					0	0	234.00	
FOLDER, Fancy, Legal, 50 pieces per bundle	bundle				0				0				0					0	0	291.20	
FOLDER, L type, A4, 50 pieces pack	pack				0				0				0					0	0	166.40	
FOLDER, L type, Legal size, 50 pieces per pack	pack				0				0				0					0	0	182.00	
FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box	2			2	2			2	1			1	1				1	6	935.89	5,615.34
FOLDER, Tagboard, A4, 100 pieces per pack	pack				0				0				0					0	1	248.56	
FOLDER, Tagboard, Legal size, 100 pieces per pack	pack	1			1				0				0					0	1	299.98	299.98
GLUE, all purpose, 300 grams min.	jar				0				0				0					0	0	48.88	
INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	20			20	20			20	20			20					0	60	50.84	3,050.40
LOOSELEAF COVER, 50sets per bundle	bundle				0				0				0					0	0	539.76	
MAGAZINE FILE BOX, LARGE	piece				0				0				0					0	0	43.84	
MARKER, fluorescent, 3 colors per set	set				0				0				0					0	0	35.55	
MARKER, whiteboard, bullet type, black	piece				0				0				0					0	0	11.80	
MARKER, whiteboard, bullet type, blue	piece				0				0				0					0	0	11.80	
MARKER, whiteboard, bullet type, red	piece				0				0				0					0	0	9.65	
MARKER, permanent, bullet type, black	piece				0				0				0					0	0	9.65	
MARKER, permanent, bullet type, blue	piece				0				0				0					0	0	9.65	
MARKER, permanent, bullet type, red	piece				0				0				0					0	0	10.30	
NOTE BOOK, stenographer's, 40 leaves, spiral	pad				0				0				0					0	0	31.20	
NOTE PAD, stick on, (2"x3"), 100 sheets per pad	pad				0				0				0					0	0	28.38	
NOTE PAD, stick on, (3"x3"), 100 sheets per pad	pad				0				0				0					0	0	54.06	
NOTE PAD, stick on, (3"x4"), 100 sheets per pad	pad				0				0				0					0	0	17.47	
PAD PAPER, Ruled	box				0				0				0					0	0	13.52	
PAPER CLIP, gem type, 48mm, 100 pieces per box	box				0				0				0					0	0	6.76	
PAPER CLIP, gem type, 52mm, 100 pieces per box	box				0				0				0					0	0	117.83	
PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0				0				0					0	0	132.02	
PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0				0				0					0	0	132.02	
PAPER, Multi-Purpose (COPY) A4, 70gsm	ream	10			10	10			10	10			10	10				10	40	102.39	4,095.60
PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream	10			10	10			10	10			10	10				10	40	114.87	4,594.80
PAPER, Parchment Paper, A4 size, 80 gsm, 100 sheets per pack	ream				0				0				0					0	0	92.04	
PAPER, Thermal, 216mm x 303m	roll	6			6				0				0					0	6	35.67	214.02
PENCIL, lead, w/eraser, one(1) dozen per box	box	4			4				0				0					0	4	19.62	78.48
PHILIPPINE NATIONAL FLAG	piece				0				0				0					0	0	299.52	
RECORD BOOK, 300 pages, size: 214mm x 278mm min	book				0				0				0					0	0	60.32	
RECORD BOOK, 500 pages, size: 214mm x 278mm min	book				0				0				0					0	0	86.85	
RING BINDER, Plastic 21mm, 10 pieces per bundle	bundle				0				0				0					0	0	256.57	
RUBBER BAND, 70mm min (w/ flat length (#18)	box				0				0				0					0	0	105.85	
RULER, plastic, 450mm, 1 piece in individual plastic	piece				0				0				0					0	0	15.60	
SIGN PEN, black	piece	12			12	12			12	12			12	12				12	48	44.01	2,112.48
SIGN PEN, blue	piece	12			12	12			12	12			12	12				12	48	44.01	2,112.48
SIGN PEN, red	piece				0				0				0					0	0	44.01	
STAMP PAD INK, violet, 50ml	bottle				0				0				0					0	0	22.58	
STAMP PAD, felt pad, min 60mm x 100mm	piece				0				0				0					0	0	31.08	
STAPLE WIRE, Heavy duty, 25's	box				0				0				0					0	0	30.42	
STAPLE WIRE, Standard	box				0				0				0					0	0	18.22	
TAPE, masking, 24mm, 50 meters length	roll				0				0				0					0	0	55.12	
TAPE, masking, 48mm, 50 meters length	roll				0				0				0					0	0	105.04	
TAPE, transparent, 24mm, 50 meters	roll				0				0				0					0	0	17.17	
TAPE, transparent, 48mm, 50 meters	roll				0				0				0					0	0	33.28	

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity	
26 TAPE, packaging, 48mm, 50 meters length	roll				0				0				0				0	0	33.28		
27 TOILET TISSUE, 12 rolls per pack	pack	40			40	40			40	40			40	40				40	960	75.57	12,091.20
28 TWINE, plastic, one kilo per roll	roll				0				0				0					0	0	54.08	
29 WRAPPING PAPER, kraft, 50 sheets per pack	pack				0				0				0					0	0	112.72	
COMMON OFFICE DEVICES																					
1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube				0				0				0					0	0	7.85	
2 CUTTER KNIFE, heavy duty	piece				0				0				0					0	0	19.43	
3 DATING AND STAMPING MACHINE	piece				0				0				0					0	0	478.28	
4 PENCIL SHARPENER, 1 piece in individual plastic case	piece				0				0				0					0	0	187.20	
5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece				0				0				0					0	0	124.43	
6 SCISSORS, (6")	pair				0				0				0					0	0	15.53	
7 STAPLER, standard	piece				0				0				0					0	0	92.23	
8 STAPLER, binder type, heavy duty for high volume stapling, 25-155 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece				0				0				0					0	0	1,059.76	
9 STAPLE REMOVER, plier type	piece				0				0				0					0	0	17.63	
10 TAPE DISPENSER, table top	piece				0				0				0					0	0	47.72	
11 WASTE BASKET, non-rigid plastic	piece				0				0				0					0	0	30.68	
COMMON JANITORIAL SUPPLIES																					
12 BROOM, soft (tambo)	piece	3			3				0				0					0	3	104.00	312.00
13 BROOM, stick (tingting)	piece				0				0				0					0	0	23.92	
14 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle				0				0				0					0	0	41.60	
15 CLEANSER, scouring powder, 350grams/can	can				0				0				0					0	0	18.20	
16 DETERGENT POWDER, all purpose, kilo/pouch	pouch				0				0				0					0	0	41.60	
17 DISINFECTANT SPRAY, 400-550 grams	can				0				0				0					0	0	114.40	
18 DUST PAN, non-rigid plastic	piece	3			3				0				0					0	3	36.28	108.84
19 FLOOR WAX, Paste, red	can				0				0				0					0	0	228.80	
20 FURNITURE CLEANER, aerosol, 300ml/can	can	3			3				0	3			3					0	6	84.76	508.56
21 INSECTICIDE, aerosol type, 600ml/can	can				0				0				0					0	0	117.52	
22 MOPBUCKET	piece				0				0				0					0	0	1,872.00	
23 MOPHANDLE, screw type, aluminum handle	piece				0				0				0					0	0	130.00	
24 MOPHEAD, made of rayon	piece				0				0				0					0	0	98.80	
25 RAG, all cotton, 32 pieces per kilo per bundle	bundle	2			2				0				0					0	2	43.68	87.36
26 SCOURING PAD, 5 pieces per pack	pack				0				0				0					0	0	119.60	
27 TRASHBAG, plastic, transparent, 10pc/roll	roll				0				0				0					0	0	139.88	
COMMON OFFICE EQUIPMENT																					
1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit				0				0				0					0	0	10,398.96	
2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit				0				0				0					0	0	153.92	
3 CALCULATOR, SCIENTIFIC, 1 unit per box	unit				0				0				0					0	0	413.92	
4 CHAIR, monobloc, without armrest, beige	piece				0				0				0					0	0	280.80	
5 CHAIR, monobloc, without armrest, white	piece				0				0				0					0	0	280.80	
6 DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit				0				0				0					0	0	6,229.60	
7 DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x (1600X) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit				0				0				0					0	0	25,168.00	
8 ELECTRIC FAN, industrial	unit				0				0				0					0	0	1,144.00	
9 ELECTRIC FAN, orbit type	unit				0				0				0					0	0	1,248.00	
10 ELECTRIC FAN, stand type	unit				0				0				0					0	0	1,036.88	
11 ELECTRIC FAN, wall type	unit				0				0				0					0	0	933.92	
12 FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2108mm, document feeder holds 10 pages, with automatic paper cutter, redial, and faxset switchbox	unit				0				0				0					0	0	5,502.72	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit				0				0				0					0	0	1,295.84	
FIRE EXTINGUISHER, pure HCFC 125, with fire rating of A, B, C, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit				0				0				0					0	0	3,939.52	
MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit				0				0				0					0	0	41,116.20	
PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationary blade guard, A4-A6 format indications	unit				0				0				0					0	0	7,956.00	
PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit				0				0				0					0	0	5,491.20	
PRINTER, IMPACT DOT MATRIX, 24 pins, 136 columns, 480 cps print speed	unit				0				0				0					0	0	18,417.12	
PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns, 357 cps print speed	unit				0				0				0					0	0	5,831.52	
PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit				0				0				0					0	0	10,000.00	
PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit				0				0				0					0	0	1,653.60	
TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit				0				0				0					0	0	1,233.40	
TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit				0				0				0					0	0	1,233.40	
COMMON COMPUTER SUPPLIES																					
COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box				0				0				0					0	0	601.90	
COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box				0				0				0					0	0	882.44	
COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box				0				0				0					0	0	683.49	
COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box				0				0				0					0	0	950.56	
COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box				0				0				0					0	0	570.91	
COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box				0				0				0					0	0	910.00	
DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	20			20				0	20			20					0	40	21.37	854.80
EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0; Windows XP/Vista/7/Mac OSx 10.4 or above, with USB 3.0 cable and product guide	piece				0				0				0	1				1	1	3,092.96	3,092.96
FLASH DRIVE, 16GB, USB 3.0, plug and play	piece				0				0				0					0	0	234.00	
MOUSE, optical, USB connection type	unit				0				0				0					0	0	132.28	
HANDBOOK ON PROCUREMENT																					
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT RA 9184(6th Edition), 6" x 9", 296 pages.	piece				0				0				0					0	0	28.90	
CONSUMABLES																					
INK CART, BROTHER LC39BK, Black	cart				0				0				0					0	0	681.20	
INK CART, BROTHER LC39C, Cyan	cart				0				0				0					0	0	447.20	
INK CART, BROTHER LC39M, Magenta	cart				0				0				0					0	0	447.20	
INK CART, BROTHER LC39Y, Yellow	cart				0				0				0					0	0	447.20	
INK CART, BROTHER LC67B, Black	cart				0				0				0					0	0	910.00	
INK CART, BROTHER LC67C, Cyan	cart				0				0				0					0	0	546.00	
INK CART, BROTHER LC67M, Magenta	cart				0				0				0					0	0	546.00	
INK CART, BROTHER LC67Y, Yellow	cart				0				0				0					0	0	546.00	
INK CART, BROTHER LC870YBK, Black	cart				0				0				0					0	0	1,501.60	
INK CART, BROTHER LC870YC, Cyan	cart				0				0				0					0	0	868.40	
INK CART, BROTHER LC870YM, Magenta	cart				0				0				0					0	0	868.40	
INK CART, BROTHER LC870Y, Yellow	cart				0				0				0					0	0	868.40	
INK CART, BROTHER LC870YK, Black	cart				0				0				0					0	0	868.40	
INK CART, BROTHER LC870YCY, Cyan	cart				0				0				0					0	0	868.40	
INK CART, BROTHER LC870YMY, Magenta	cart				0				0				0					0	0	868.40	
INK CART, BROTHER LC870YY, Yellow	cart				0				0				0					0	0	868.40	
INK CART, CANON PG 810, Black	cart				0				0				0					0	0	619.84	
INK CART, CANON PG 740, Black	cart				0				0				0					0	0	702.00	
INK CART, CANON PG 720, Black	cart				0				0				0					0	0	491.92	
INK CART, CANON CL 226, Black	cart				0				0				0					0	0	464.88	
INK CART, CANON CL 81, Colored	cart				0				0				0					0	0	819.52	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
88 INK CART, CANON CL 741, Colored	cart				0				0									0	0	819.52	
89 INK CART, CANON CL726, Cyan	cart				0				0									0	0	535.60	
90 INK CART, CANON CL 726, Magenta	cart				0				0									0	0	535.60	
91 INK CART, CANON CL 726, Yellow	cart				0				0									0	0	535.60	
92 INK CART, EPSON C13T038190 (T038), Black	cart				0				0									0	0	491.92	
93 INK CART, EPSON C13T039090 (T039), Colored	cart				0				0									0	0	770.64	
94 INK CART, EPSON C13T05190(73N)(91N),Black	cart				0				0									0	0	426.40	
95 INK CART, EPSON C13T05290(73N)(91N),Cyan	cart				0				0									0	0	426.40	
96 INK CART, EPSON C13T05390(73N)(91N),Magenta	cart				0				0									0	0	426.40	
97 INK CART, EPSON C13T05490(73N)(91N),Yellow	cart				0				0									0	0	426.40	
98 INK CART, EPSON C13T664100 (T6641), Black	cart				0				0									0	0	254.80	
99 INK CART, EPSON C13T664200 (T6642), Cyan	cart				0				0									0	0	254.80	
100 INK CART, EPSON C13T664300 (T6643), Magenta	cart				0				0									0	0	254.80	
101 INK CART, EPSON C13T664400 (T6644), Yellow	cart				0				0									0	0	254.80	
102 INK CART, HP 51645A, (HP45), Black	cart				0				0									0	0	1,310.40	
103 INK CART, HP C1823A, (HP23), Tricolor	cart				0				0									0	0	1,612.00	
104 INK CART, HP C4844A, (HP10), Black	cart				0				0									0	0	1,492.40	
105 INK CART, HP C4906AA, (HP940XL), Black	cart				0				0									0	0	1,523.60	
106 INK CART, HP C4907AA, (HP940XL), Cyan	cart				0				0									0	0	1,029.60	
107 INK CART, HP C4908AA, (HP940XL), Magenta	cart				0				0									0	0	1,029.60	
108 INK CART, HP C4909AA, (HP940XL), Yellow	cart				0				0									0	0	1,029.60	
109 INK CART, HP C4936A, (HP18), Black	cart				0				0									0	0	891.28	
110 INK CART, HP C4937A, (HP18), Cyan	cart				0				0									0	0	672.88	
111 INK CART, HP C4938A, (HP18), Magenta	cart				0				0									0	0	672.88	
112 INK CART, HP C4939A, (HP18), Yellow	cart				0				0									0	0	672.88	
113 INK CART, HP C6578DA, (HP78), Tri-color	cart				0				0									0	0	1,513.20	
114 INK CART, HP C6615DA, (HP75), Black	cart				0				0									0	0	1,237.60	
115 INK CART, HP C6625AA, (HP17), Tri-color	cart				0				0									0	0	1,346.80	
116 INK CART, HP C6656AA, (HP56), Black	cart				0				0									0	0	921.44	
117 INK CART, HP C6657AA, (HP57), Tri-color	cart				0				0									0	0	1,466.40	
118 INK CART, HP C8222AA, (HP22), Black	cart				0				0									0	0	800.80	
119 INK CART, HP C8265WA, (HP94), Black	cart				0				0									0	0	884.00	
120 INK CART, HP C8266WA, (HP95), Tri-color	cart				0				0									0	0	1,103.44	
121 INK CART, HP C8267WA, (HP96), Black	cart				0				0									0	0	1,357.20	
122 INK CART, HP C9351AA, (HP21), Black	cart				0				0									0	0	643.26	
123 INK CART, HP C9352AA, (HP22), Tri-color	cart				0				0									0	0	751.92	
124 INK CART, HP C9361WA, (HP91), Tri-color	cart				0				0									0	0	1,346.80	
125 INK CART, HP C9362WA, (HP92), Black	cart				0				0									0	0	600.08	
126 INK CART, HP C9363WA, (HP93), Tri-color	cart				0				0									0	0	1,490.32	
127 INK CART, HP C9364WA, (HP94), Black	cart				0				0									0	0	811.20	
128 INK CART, HP C9365WA, (HP95), Tri-color	cart				0				0									0	0	296.40	
129 INK CART, HP C9366WA, (HP96), Black	cart				0				0									0	0	360.88	
130 INK CART, HP C9367WA, (HP97), Tri-color	cart				0				0									0	0	678.08	
131 INK CART, HP C9368WA, (HP98), Black	cart				0				0									0	0	1,461.20	
132 INK CART, HP C9369WA, (HP99), Tri-color	cart				0				0									0	0	780.00	
133 INK CART, HP C9370WA, (HP100), Tri-color	cart				0				0									0	0	1,482.00	
134 INK CART, HP C9371WA, (HP101), Black	cart				0				0									0	0	634.40	
135 INK CART, HP C9372WA, (HP102), Tri-color	cart				0				0									0	0	1,398.80	
136 INK CART, HP C9373WA, (HP103), Black	cart				0				0									0	0	747.26	
137 INK CART, HP C9374WA, (HP104), Tri-color	cart				0				0									0	0	1,527.60	
138 INK CART, HP C9375WA, (HP105), Black	cart				0				0									0	0	634.40	
139 INK CART, HP C9376WA, (HP106), Tri-color	cart				0				0									0	0	977.60	
140 INK CART, HP C9377WA, (HP107), Black	cart				0				0									0	0	1,004.64	
141 INK CART, HP C9378WA, (HP108), Tri-color	cart				0				0									0	0	345.32	
142 INK CART, HP C9379WA, (HP109), Black	cart				0				0									0	0	346.32	
143 INK CART, HP C9380WA, (HP110), Tri-color	cart				0				0									0	0	292.48	
144 INK CART, HP C9381WA, (HP111), Black	cart				0				0									0	0	608.40	
145 INK CART, HP C9382WA, (HP112), Cyan	cart				0				0									0	0	608.40	
146 INK CART, HP C9383WA, (HP113), Magenta	cart				0				0									0	0	608.40	
147 INK CART, HP C9384WA, (HP114), Yellow	cart				0				0									0	0	608.40	
148 INK CART, HP C9385WA, (HP115), Black	cart				0				0									0	0	1,144.00	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
78 INK CART, HP CH56WA, (HP61), Black	cart				0				0				0					0	0	608.40	
79 INK CART, HP CH56WA, (HP61), Tricolor	cart				0				0				0					0	0	752.96	
80 INK CART, HP CN045AA, (HP9500), Black	cart				0				0				0					0	0	1,542.32	
81 INK CART, HP CN046AA, (HP9500), Cyan	cart				0				0				0					0	0	1,144.00	
82 INK CART, HP CN047AA, (HP9500), Magenta	cart				0				0				0					0	0	1,144.00	
83 INK CART, HP CN048AA, (HP9500), Yellow	cart				0				0				0					0	0	1,144.00	
84 INK CART, HP CN692AA, (HP704), Black	cart				0				0				0					0	0	346.32	
85 INK CART, HP CN693AA, (HP704), Tricolor	cart				0				0				0					0	0	346.32	
86 INK CART, HP C2107AA, (HP678), Black	cart				0				0				0					0	0	357.26	
87 INK CART, HP C2108AA, (HP678), Tricolor	cart				0				0				0					0	0	460.88	
88 INK CART, HP C2109A (HP685A), Black	cart				0				0				0					0	0	364.00	
89 INK CART, HP C2122A (HP685A), Cyan	cart				0				0				0					0	0	239.20	
90 INK CART, HP C2123A (HP685A), Magenta	cart				0				0				0					0	0	239.20	
91 INK CART, HP C2124A (HP685A), Yellow	cart				0				0				0					0	0	239.20	
92 INK CART, HP Q8893AA (CB728AA), (HP28), Colored	cart				0				0				0					0	0	915.20	
93 INK CART, LEXMARK 10N0217 (#17), Black	cart				0				0				0					0	0	1,003.60	
94 INK CART, LEXMARK 10N0227 (#27), Colored	cart				0				0				0					0	0	1,196.00	
95 TONER CART, BROTHER TN 2025, Black	cart				0				0				0					0	0	2,556.32	
96 TONER CART, BROTHER TN 2130, Black	cart				0				0				0					0	0	1,820.00	
97 TONER CART, BROTHER TN 2150, Black	cart				0				0				0					0	0	2,860.00	
98 TONER CART, BROTHER TN 3320, Black	cart				0				0				0					0	0	3,336.32	
99 TONER CART, BROTHER TN 3350, Black, for HL5450DN (CU Printer)	cart				0				0				0					0	0	4,971.20	
100 TONER CART, HP C4092A, Black	cart				0				0				0					0	0	2,741.44	
101 TONER CART, HP C4096A, Black	cart				0				0				0					0	0	5,352.88	
102 TONER CART, HP C7195A, Black	cart				0				0				0					0	0	2,971.28	
103 TONER CART, HP CB435A, Black	cart				0				0				0					0	0	2,719.60	
104 TONER CART, HP CB436A, Black	cart				0				0				0					0	0	3,062.80	
105 TONER CART, HP CB540A, Black	cart				0				0				0					0	0	3,266.64	
106 TONER CART, HP CB541A, Cyan	cart				0				0				0					0	0	2,970.24	
107 TONER CART, HP CB542A, Yellow	cart				0				0				0					0	0	2,970.24	
108 TONER CART, HP CB543A, Magenta	cart				0				0				0					0	0	2,970.24	
109 TONER CART, HP CC364A, Black	cart				0				0				0					0	0	7,321.60	
110 TONER CART, HP CC530A, Black	cart				0				0				0					0	0	5,163.60	
111 TONER CART, HP CC531A, Cyan	cart				0				0				0					0	0	4,843.28	
112 TONER CART, HP CC532A, Yellow	cart				0				0				0					0	0	4,843.28	
113 TONER CART, HP CC533A, Magenta	cart				0				0				0					0	0	4,843.28	
114 TONER CART, HP CE255A, Black	cart				0				0				0					0	0	6,355.44	
115 TONER CART, HP CE278A, Black	cart				0				0				0					0	0	3,070.08	
116 TONER CART, HP CE285A (HP85A), Black	cart				0				0				0					0	0	1,707.12	
117 TONER CART, HP CE310A, Black	cart				0				0				0					0	0	2,472.12	
118 TONER CART, HP CE311A, Cyan	cart				0				0				0					0	0	2,475.20	
119 TONER CART, HP CE312A, Yellow	cart				0				0				0					0	0	2,475.20	
120 TONER CART, HP CE313A, Magenta	cart				0				0				0					0	0	2,475.20	
121 TONER CART, HP CE320A, Black	cart				0				0				0					0	0	3,052.60	
122 TONER CART, HP CE321A, Cyan	cart				0				0				0					0	0	2,943.20	
123 TONER CART, HP CE322A, Yellow	cart				0				0				0					0	0	2,943.20	
124 TONER CART, HP CE323A, Magenta	cart				0				0				0					0	0	2,943.20	
125 TONER CART, HP CE390A, Black	cart				0				0				0					0	0	7,280.00	
126 TONER CART, HP CE400A, Black	cart				0				0				0					0	0	6,595.68	
127 TONER CART, HP CE401A, Cyan	cart				0				0				0					0	0	9,655.36	
128 TONER CART, HP CE402A, Yellow	cart				0				0				0					0	0	9,655.36	
129 TONER CART, HP CE403A, Magenta	cart				0				0				0					0	0	9,655.36	
130 TONER CART, HP CE410A, (HP105), Black	cart				0				0				0					0	0	3,640.00	
131 TONER CART, HP CE411A, (HP105), Cyan	cart				0				0				0					0	0	5,392.40	
132 TONER CART, HP CE412A, (HP105), Yellow	cart				0				0				0					0	0	5,392.40	
133 TONER CART, HP CE413A, (HP105), Magenta	cart				0				0				0					0	0	5,392.40	
134 TONER CART, HP CE505A, Black	cart				0				0				0					0	0	3,660.80	
135 TONER CART, HP CE506A, Black, High cap	cart				0				0				0					0	0	6,221.52	
136 TONER CART, HP CE512A, Black	cart				0				0				0					0	0	2,978.28	
137 TONER CART, HP CE515A, Black	cart				0				0				0					0	0	3,328.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
138 TONER CART, HP Q5942A, Black	cart				0				0				0					0	0	7,280.00	
139 TONER CART, HP Q5949A, Black	cart				0				0				0					0	0	3,530.80	
140 TONER CART, HP Q5950A, Black	cart				0				0				0					0	0	7,644.00	
141 TONER CART, HP Q5951A, Cyan	cart				0				0				0					0	0	10,845.12	
142 TONER CART, HP Q5952A, Yellow	cart				0				0				0					0	0	10,845.12	
143 TONER CART, HP Q5953A, Magenta	cart				0				0				0					0	0	10,845.12	
144 TONER CART, HP Q6000A, Black	cart				0				0				0					0	0	3,317.60	
145 TONER CART, HP Q6001A, Cyan	cart				0				0				0					0	0	3,614.00	
146 TONER CART, HP Q6002A, Yellow	cart				0				0				0					0	0	3,614.00	
147 TONER CART, HP Q6003A, Magenta	cart				0				0				0					0	0	3,614.00	
148 TONER CART, HP Q6470A, Black	cart				0				0				0					0	0	5,526.56	
149 TONER CART, HP Q6471A, Cyan	cart				0				0				0					0	0	5,495.36	
150 TONER CART, HP Q6472A, Yellow	cart				0				0				0					0	0	5,844.80	
151 TONER CART, HP Q6473A, Magenta	cart				0				0				0					0	0	5,844.80	
152 TONER CART, HP Q7553A, Black	cart	1			1				0				1					0	2	3,763.76	3,927.52
153 TONER CART, LEXMARK E360HHP, Black	cart				0				0				0					0	0	8,874.32	
154 TONER CART, LEXMARK T650AHP, Black	cart				0				0				0					0	0	9,630.40	
155 TONER CART, SAMSUNG ML-D2850B, Black	cart				0				0				0					0	0	4,836.00	
156 TONER CART, SAMSUNG MLT-D101S, Black	cart				0				0				0					0	0	2,600.00	
157 TONER CART, SAMSUNG MLT-D103L, Black	cart				0				0				0					0	0	2,912.00	
158 TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0					0	0	2,912.00	
159 TONER CART, SAMSUNG MLT-D104S, Black	cart				0				0				0					0	0	2,548.00	
160 TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0					0	0	2,860.00	
161 TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0					0	0	2,600.00	
162 TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart				0				0				0					0	0	3,120.00	
163 TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0					0	0	7,280.00	
164 TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0					0	0	5,512.00	
165 TONER CART, SAMSUNG MLT-D203U, Black	cart				0				0				0					0	0	9,464.00	
166 TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0					0	0	8,008.00	
167 TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0					0	0	4,784.00	
168 TONER CART, SAMSUNG SCX-D655A, Black	cart				0				0				0					0	0	4,212.00	
169 RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart				0				0				0					0	0	79.75	
170 RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0					0	0	724.88	
171 RIBBON CART, EPSON C13S015584 (S015327), Black	cart				0				0				0					0	0	334.88	
172 RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0				0				0					0	0	75.92	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
COMMON ELECTRICAL SUPPLIES																					
1 BALLAST, 36 watts	piece				0				0				0					0	0	74.78	
2 FLUORESCENT LAMP, tubular, 14 watts	tube				0				0				0					0	0	88.40	
3 FLUORESCENT LIGHTING FIXTURE, 1 x 36V	set				0				0				0					0	0	364.00	
COMMON OFFICE EQUIPMENT																					
1 CALCULATOR, MINI-PRINTING, 1 unit per box	unit				0				0				0					0	0	930.80	
2 CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit				0				0				0					0	0	1,965.60	
3 ELECTRONIC TIME RECORDER OR BUNNY CLOCK, electronic, compact design with large clock face, 2-color ribbons, with dot matrix printer, wall or desk mount, 220 volts	unit				0				0				0					0	0	3,175.52	
4 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 500 meters/min, rechargeable, with built-in green, red or blue color	unit				0				0				0					0	0	2,204.00	
5 WIRELESS N ROUTER, wireless speed: 300 Mbps, standard IEEE 802.11g, IEEE 802.11n, IEEE 802.11s, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box	unit				0				0				0					0	0	1,037.92	
COMMON OFFICE SUPPLIES																					
1 CARTRIDGE, white, 20 pieces per pack	pack				0				0				0					0	0	52.00	
2 CLIP, bulldog, 29mm (1")	piece				0				0				0					0	0	8.32	


Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
1 COLUMNAR PAD, 18 cols, 50 gsm min.	pad				0				0				0					0	0	65.52	-
2 ENVELOPE, PA3, 500 pieces per box	box				0				0				0					0	0	114.21	-
3 ILLUSTRATION BOARD, (30"x40")	piece				0				0				0					0	0	35.05	-
4 INDEX CARD BOX, 3"x5"	piece				0				0				0					0	0	36.40	-
5 INDEX CARD BOX, 5"x8"	piece				0				0				0					0	0	55.12	-
6 INDEX CARD, 3"x5", 500 pieces per pack	pack				0				0				0					0	0	51.27	-
7 INDEX CARD, 3"x5", 500 pieces per pack	pack				0				0				0					0	0	139.34	-
8 INDEX CARD, 5"x8", 500 pieces per pack	pack				0				0				0					0	0	26.00	-
9 MANILA PAPER, 100sheets per pack	pack				0				0				0					0	0	40.35	-
10 MAP PIN, round head, 100 pieces per case	case				0				0				0					0	0	26.90	-
11 OIL, for general purpose lubricant, 120 ml.	bottle				0				0				0					0	0	29.95	-
12 PAPER, Thermal, 210mm x 50m	roll				0				0				0					0	0	24.96	-
13 PUSH PIN, flat head type, assorted colors, 100 pieces per case	case				0				0				0					0	0	16.12	-
14 RIBBON, for manual typewriter, in box, with each spool individually wrapped in plastic	spool				0				0				0					0	0	150.80	-
15 RING BINDER, Plastic, 25mm, 10 pieces per bundle	bundle				0				0				0					0	0	291.04	-
16 RING BINDER, Plastic, 30mm, 10 pieces per bundle	bundle				0				0				0					0	0	41.48	-
17 STAPLE WIRE, Heavy duty, 25/17	box				0				0				0					0	0	29.10	-
18 TAPE DISPENSER, handheld	piece				0				0				0					0	0	8.11	-
19 TAPE, for adding machine	roll				0				0				0					0	0	69.47	-
20 TIME CARD, for Amano Bundy Clock, 100 pieces bundle	bundle				0				0				0					0	0		-
COMMON JANITORIAL SUPPLIES																					
1 FLOOR WAX, Liquid type, natural	can				0				0				0					0	0	120.50	-
2 FLOOR WAX, Paste type, natural	can				0				0				0					0	0	223.60	-
3 SOAP, BATHROOM, 90 grams, 1 piece in individual box	piece				0				0				0					0	0	23.36	-
CONSUMABLES																					
1 INK CART, EPSON C13T03190 (103), Black	cart				0				0				0					0	0	866.32	-
2 INK CART, EPSON C13T03290 (103), Cyan	cart				0				0				0					0	0	577.20	-
3 INK CART, EPSON C13T03390 (103), Magenta	cart				0				0				0					0	0	577.20	-
4 INK CART, EPSON C13T03490 (103), Yellow	cart				0				0				0					0	0	577.20	-
5 INK CART, EPSON C13T43190 (143), Black	cart				0				0				0					0	0	587.60	-
6 INK CART, EPSON C13T43290 (143), Cyan	cart				0				0				0					0	0	465.92	-
7 INK CART, EPSON C13T43390 (143), Magenta	cart				0				0				0					0	0	465.92	-
8 INK CART, EPSON C13T43490 (143), Yellow	cart				0				0				0					0	0	465.92	-
9 INK CART, EPSON C13T66190 (166XL), Black	cart				0				0				0					0	0	176.80	-
10 INK CART, EPSON C13T66290 (166XL), Cyan	cart				0				0				0					0	0	332.80	-
11 INK CART, EPSON C13T66390 (166XL), Magenta	cart				0				0				0					0	0	332.80	-
12 INK CART, EPSON C13T66490 (166XL), Yellow	cart				0				0				0					0	0	332.80	-
13 INK CART, HP C4835A, (HP1), Cyan	cart				0				0				0					0	0	1,535.04	-
14 INK CART, HP C4837A, (HP1), Magenta	cart				0				0				0					0	0	1,535.04	-
15 INK CART, HP C4838A, (HP1), Yellow	cart				0				0				0					0	0	1,535.04	-
16 RIBBON CART, LEXMARK 3020169 (11A13550)	cart				0				0				0					0	0	780.00	-
17 RIBBON CART, FUJITSU DL 3850	cart				0				0				0					0	0	447.20	-
18 TONER CART, BROTHER TN-150BK, Black	cart				0				0				0					0	0	3,239.60	-
19 TONER CART, BROTHER TN-150C, Cyan	cart				0				0				0					0	0	3,707.60	-
20 TONER CART, BROTHER TN-150M, Magenta	cart				0				0				0					0	0	3,707.60	-
21 TONER CART, BROTHER TN-150Y, Yellow	cart				0				0				0					0	0	3,707.60	-
22 TONER CART, BROTHER TN-152BK, Black	cart				0				0				0					0	0	4,576.00	-
23 TONER CART, FUJI XEROX CWA40762, Black	cart				0				0				0					0	0	5,684.60	-
24 TONER CART, HP CE250A, Black	cart				0				0				0					0	0	5,408.00	-
25 TONER CART, HP CE251A, Cyan	cart				0				0				0					0	0	10,551.84	-
26 TONER CART, HP CE252A, Yellow	cart				0				0				0					0	0	10,551.84	-
27 TONER CART, HP CE253A, Magenta	cart				0				0				0					0	0	10,551.84	-
28 TONER CART, HP Q1338A, Black	cart				0				0				0					0	0	6,676.80	-
29 TONER CART, HP Q8511A, Black	cart				0				0				0					0	0	5,892.64	-
30 TONER CART, HP Q7554A, Black	cart				0				0				0					0	0	6,162.00	-
31 TONER CART, LEXMARK 342179R, Black	cart				0				0				0					0	0	4,711.74	-
32 TONER CART, SAMSUNG ML-2250D, Black	cart				0				0				0					0	0	4,784.00	-
33 TONER CART, SAMSUNG ML-D3020R, Black	cart				0				0				0					0	0	6,656.00	-
Office Equipment and Accessories																					

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
F. APPROVED BUDGET BY THE AGENCY HEAD <i>In Figures and Words:</i>																				
G. MONTHLY CASH REQUIREMENTS																				
G.1 Available at Procurement Service Stores				15,744.46				9,302.46				13,941.12					10,280.49			
G.2 Other items not available at PS but regularly purchased from other sources				77,839.50				73,789.50				59,329.50					56,509.50			
TOTAL MONTHLY CASH REQUIREMENTS				93,083.96				83,091.96				73,270.62					66,789.99			

*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for items under A.


We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:



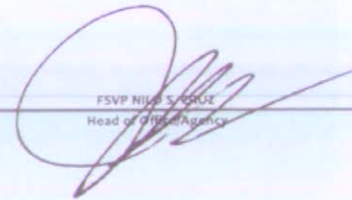
 RODEL E. DELA CRUZ / RONALD B. BARENG
 Property/Supply Officer

Certified Funds Available /
 Certified Appropriate Funds Available:



 GINA A. GONZALES / MARCO A. USTARIS
 Accountant /
 Local Budget Officer

Approved by:



 FSVP NILDA S. CRUZ
 Head of Office/Agency


Date Prepared:

ANNEX A

DBP DATA CENTER, INC. - Annual Procurement Plan (Supplemental #1) for FY 2016

Code (PAP)	Procurement	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)		
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/Completion	Acceptance/Turnover	Total		MOOE	CO
	Service Vehicle			Alternative Method - Negotiated Procurement (Agency to Agency)													GoP	1,300,000.00	1,300,000.00		Service Vehicle for client calls and business opportunities under a finance lease-to-own arrangement
	Comprehensive Insurance (Service Vehicle)			Alternative Method - Negotiated Procurement (Small value)													GoP	60,000.00	60,000.00		Insurance coverage (Year 1)
	Consulting Services			Alternative Method - Negotiated Procurement													GoP	15,000,000.00	15,000,000.00		Provision of manpower to projects
	Desktops			Alternative Method - Negotiated Procurement (Small value)													GoP	200,000.00	200,000.00		Office Equipment
	Laptops			Alternative Method - Negotiated Procurement (Small value)													GoP	250,000.00	250,000.00		Office Equipment
	Scanner			Alternative Method - Negotiated Procurement (Small value)													GoP	100,000.00	100,000.00		Office Equipment
	Projector			Alternative Method - Negotiated Procurement (Small value)													GoP	50,000.00	50,000.00		Office Equipment
													16,960,000.00	16,960,000.00							



Prepared by:



 RODEL E. DELA CRUZ/RONALD B. BARENG
 Property/Supply Officer

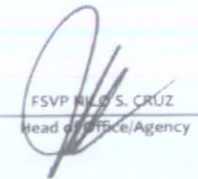
Date Prepared:

Certified Funds Available /
 Certified Appropriate Funds Available:

 GINA A. GONZALES / MARCO A. USTARIS
 Accountant /
 Local Budget Officer

Approved:



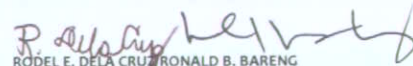
 FSVP NILS S. CRUZ
 Head of Office/Agency

ANNEX A

DBP DATA CENTER, INC. - Annual Procurement Plan (Supplemental #2) for FY 2016

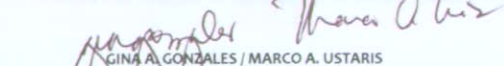
Code (PAP)	Procurement	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)		
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/Completion	Acceptance/Turnover	Total		MOOE	CO
	CCTV Monitoring System (Supply, installation, testing and commissioning)			Alternative Method - Negotiated Procurement													GoP	300,000.00	300,000.00		Office security equipment
	Airconditioning unit 2HP Ceiling Type split type (supply, installation, testing and commissioning)			Alternative Method - Negotiated Procurement (Small value)													GoP	100,000.00	100,000.00		server room equipment
	Actuarial Study			Alternative Method - Shopping													GoP	30,000.00	30,000.00		PFRS compliance
	PABX (supply, installation, testing and commissioning)			Alternative Method - Negotiated Procurement													GoP	720,000.00	720,000.00		Communication lines - internal
	Lease of office space with refurbishing			Alternative Method - Negotiated Procurement													GoP	4,662,829.93	4,662,829.93		Lease, utilities and refurbishing cost
	Fully-integrated, customized and comprehensive Web-based Hospital Information System	BizDev		Alternative Method - Direct Contracting													GoP	15,092,078.40	15,092,078.40		Fully-integrated, customized and comprehensive Web-based Hospital Information system for Zamboanga Del Norte Medical Center
	Business Process Review	BizDev		Alternative Method - Direct Contracting													GoP	3,540,000.00	3,540,000.00		Business Process Review of Philippine Ports
	Mark Logic Database Support Service	BizDev		Alternative Method - Direct Contracting													GoP	1,100,000.00	1,100,000.00		Support service using the database of Mark Logic
	Digitization of microfilm collection	BizDev		Public bidding	20-Apr-16	27-Apr-16	5-May-16	17-May-16	17-May-16	17-May-16	19-May-16	20-May-16	23-May-16	24-May-16	30-Nov-16	30-Nov-16	GoP	7,000,000.00	7,000,000.00		Digitization of microfilms
	Fully-integrated, customized and comprehensive Web-based Hospital Information System	BizDev		Alternative Method - Direct Contracting													GoP	17,766,000.00	17,766,000.00		Fully-integrated, customized and comprehensive Web-based Hospital Information system for Jose B. Lingad Memorial Hospital
														50,310,908.33	50,310,908.33						

Prepared by:


RODALE E. DELA CRUZ / RONALD B. BARENG
 Property/Supply Officer

Certified Funds Available /

Certified Appropriate Funds Available:


GINA A. GONZALES / MARCO A. USTARIS
 Accountant /
 Local Budget Officer

Approved:


FSVP NILDA S. CRUZ
 Head of Office/Agency

Date Prepared:

GOVERNMENT PROCUREMENT POLICY BOARD-TECHNICAL SUPPORT OFFICE

Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER/UNIT: **DBP DATA CENTER, INC.**

Charged to Corporate Budget

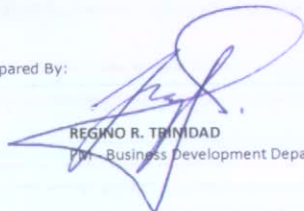
Projects, Programs and Activities (PAPs)

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
16-001	Fully-integrated, customized & comprehensive Web based Hospital Information System	Five (5) years	75,460,392.00	AMP - DC	1.26	1.26	1.26	1.26	1.26	1.26	1.26	1.26	1.26	1.26	1.26	1.26
16-002	Philippine Ports Authority - Business Process Review Project	Eight (8) months	4,800,000.00	AMP - DC	0.59	0.59	0.59	0.59	0.59	0.59						
16-003	Fully-integrated, customized & comprehensive Web based Hospital Information System	Five (5) years	118,440,000.00	AMP - DC				1.97	1.97	1.97	1.97	1.97	1.97	1.97	1.97	1.97
16-004	MarkLogic Database Support Services	Six (6) Months	1,100,000.00	AMP - DC			0.18	0.18	0.18	0.18	0.18	0.18	0.18			
16-005	Digitization of microfilm collection	Six (6) Months	7,000,000.00	Public Bidding					1.17	1.17	1.17	1.17	1.17	1.17		

TOTAL BUDGET:

206,800,392.00

Prepared By:



REGINO R. TRINIDAD
Head, Business Development Department

Submitted By:



ARNEL F. CELIS
Head, Business Development Department